

WILLMAR CITY COUNCIL PROCEEDINGS  
COUNCIL CHAMBERS  
WILLMAR MUNICIPAL UTILITIES BUILDING  
WILLMAR, MINNESOTA

March 3, 1999  
7:00 p.m.

The regular meeting of the Willmar City Council was called to order by the Honorable Mayor Lester Heitke. Members present on a roll call were Mayor Heitke, Council Members Denis Anderson, Ron Christianson, Bruce DeBlieck, Douglas Reese, Nancy Houlahan, Jim Dokken, and Rick Fagerlie; Present 8, Absent 1 - Council Member Verna Kelly was excused from the meeting.

Also present were City Administrator Michael Schmit, City Attorney Richard Ronning, Park and Leisure Services Director Dale Johnson, Public Safety Director Dan Strootman, Public Works Director Mel Odens, Finance Director Steven Okins, Planning and Development Services Director Bruce Peterson, and City Clerk Kevin Halliday.

An addition to the Agenda included consideration of an amendment to the 1999 Improvement Project.

Council Member DeBlieck offered a motion adopting the Consent Agenda which included the following: City Council Minutes of February 17, Municipal Utilities Commission Minutes of February 22, Human Rights Commission Minutes of January 19, Aquatic Facility Committee Minutes of February 11, Kandiyohi Area Transit Joint Powers Board Minutes of February 11, and Planning Commission Minutes of February 24, 1999; Application for Exempt Permit for Voiture 1413; and Mayoral Reappointment of Dorothy Naylor and Ann Hendershott to the Human Rights Commission. Council Member Fagerlie seconded the motion, which carried.

The Finance Committee Report of February 22, 1999, was presented to the Mayor and Council by Council Member Anderson. There were five items for Council consideration.

Item No. 1 The Committee reviewed a memo from staff detailing the proposed implementation of the City Newsletter through use of the West Central Tribune. The proposal is a follow-up to the Council's discussion at its recent Strategic Planning Session. The format would be two pages in the Tribune, two pages in the Reminder, and would run three times in 1999.

The Committee was recommending to the Council approval for the use of the West Central Tribune format for the publication of the City's Newsletter. Council Member Anderson moved to approve the recommendation of the Finance Committee with Council Member DeBlieck seconding the motion, which carried.

Item No. 2 Staff presented to the Committee a recommendation to extend the School Liaison agreement for the services of two full-time police officers to be liaisons between the City and School District. The only recommended changes were to factor in an inflationary increase of 3 percent per year.

The Committee was recommending to the Council introduction of a resolution to authorize the Mayor and City Administrator sign the agreement as proposed. Resolution No. 1 was introduced by Council Member Anderson, seconded by Council Member Reese, read by Mayor Heitke, and approved on a roll call vote of Ayes 7, Noes 0.

RESOLUTION NO. 1

BE IT RESOLVED by the City Council of the City of Willmar, a municipal corporation of the State of Minnesota, that the Mayor and City Administrator be authorized to enter into an agreement between the City of Willmar and Independent School District No. 347 for School/Police Liaison Officers services.

Dated this 3<sup>rd</sup> day of March, 1999.

/s/ Lester Heitke  
MAYOR

/s/ Kevin Halliday  
Attest: CITY CLERK

Item No. 3 Staff informed the Committee that pursuant to the City receiving a grant in October to construct a bike path at the Civic Center, the project budget needed to be approved by the Council.

Following review of the location and proposed project costs, the Committee was recommending to the Council the introduction of a resolution to appropriate the reserve and adopt the project budget as proposed. Resolution No. 2 was introduced by Council Member Anderson, seconded by Council Member DeBlieck, read by Mayor Heitke, and approved on a roll call vote of Ayes 7, Noes 0.

RESOLUTION NO. 2

BE IT RESOLVED by the City Council of the City of Willmar to authorize the Finance Director to make the following 1999 budgetary changes:

Capital Improvements:

Increase:	Capital Outlay - Bike Path	\$55,500
	Grant Revenue	\$27,750
Transfers In:	Park Reserve	\$27,750

Dated this 3<sup>rd</sup> day of March, 1999.

/s/ Lester Heitke  
MAYOR

/s/ Kevin Halliday  
Attest: CITY CLERK

Item No. 4 The Committee discussed the status of monitoring at the old dump site and dirt piles located at the Waste Treatment Plant. Staff informed the Committee that the consultants working on the project were requesting additional funds due to the Minnesota Pollution Control Agency's requirement to monitor and test for an additional year beyond the scope of the original project. Much of this requirement was due to staff turnover at the MPCA and a requirement to submit a new report with the additional testing information.

The additional amount of \$10,469.91 would be covered by funds in the Waste Treatment reserve. The Committee was recommending to the Council the introduction of a resolution to approve the contract change order and to fund the additional costs from the Waste Treatment fund. Resolution No. 3 was introduced by Council Member Anderson, seconded by Council Member Houlahan, read by Mayor Heitke, and approved on a roll call vote of Ayes 7, Noes 0.

RESOLUTION NO. 3

WHEREAS, a contract has been awarded to Summit Envirosolutions, on September 9, 1996, in the amount of \$ 25,630 for the clean-up and monitoring of the former City dump site; and

WHEREAS, it is desired to add additional work to the above contract.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Willmar that:

1. Additional work is herewith authorized to be added to the above contract estimated to be \$10,469.91.
2. Funding for the additional work is from the Waste Treatment fund.

Dated this 3<sup>rd</sup> day of March, 1999.

/s/ Lester Heitke  
MAYOR

/s/ Kevin Halliday  
Attest: CITY CLERK

Item No. 5 The following report was reviewed by the Committee and received for information only: January Rice Trust.

The Finance Committee Report of February 22, 1999, was approved as presented and ordered placed on file in the City Clerk's Office upon motion by Council Member Anderson, seconded by Council Member Christianson, and carried.

The Mayor and Council considered an Ordinance Granting a Permanent Easement for Electrical Utility Line Purposes to the Kandiyohi Cooperative Electric Power Association. It was noted the easement has been approved by both the Municipal Utilities Commission and Planning Commission. Council Member DeBlieck moved to introduce the Ordinance Granting a Permanent Easement for Electrical Utility Line Purposes. Council Member Reese seconded the motion, which carried.

City Administrator Schmit informed the Mayor and Council that the City has received a request from the developer to withdraw 24<sup>th</sup> Avenue Southeast from the 1999 improvement project. Resolution No. 4 was introduced by Council Member Reese, seconded by Council Member Fagerlie, read by Mayor Heitke, and approved on a roll call vote of Ayes 7, Noes 0.

RESOLUTION NO. 4

AMENDING THE ORDER FOR THE 1999 STREET IMPROVEMENTS

WHEREAS, the City Council of the City of Willmar duly held a public hearing on said 1999 improvements; and

WHEREAS, the improvements so ordered included 24<sup>th</sup> Avenue Southeast; and

WHEREAS, the developer has requested that the improvement be withdrawn at this time.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Willmar, Minnesota, that the Resolution Ordering the 1999 Street Improvements be hereby amended to delete the construction of 24<sup>th</sup> Avenue Southeast.

Dated this 3<sup>rd</sup> day of March, 1999.

/s/ Lester Heitke  
MAYOR

/s/ Kevin Halliday  
Attest: CITY CLERK

At this time Planning and Development Services Director Peterson presented to the Mayor and Council the 1998 Planning and Development Services Departmental Annual Report. Following a question and answer period, the report was ordered placed on file in the City Clerk's Office.

Announcements for Council Committee meeting dates were as follows: Public Works/Safety, March 9; Aquatic Center Task Force, March 9; and Labor Relations, March 10, 1999.

There being no further business to come before the Council, the meeting adjourned at 8:22 p.m. upon motion by Council Member Fagerlie, seconded by Council Member Dokken, and carried.

Attest:

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
SECRETARY TO THE COUNCIL